

Laptop Best Practices



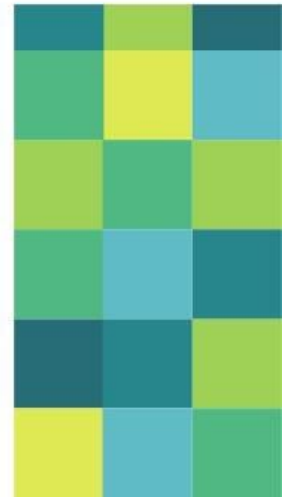
- Keep password confidential.
- Safely store when not in use.
- “Lock” the laptop whenever your device is unattended.
- Report any issues to your teacher who will submit a technology work order.



- Place stickers or labels anywhere on the device.
- Eat or drink near your device.
- Allow pets or toddlers near your device.
- Close the laptop with foreign objects on the keyboard, i.e. pencil or pen.



HP Chromebook



Power Cord Best Practices



- Use to fully charge device at home.
- Return laptop and power cord when requested.



- Permanently label the power cord with your name.



Power Cord



All students and parents must review and comply with expectations within the CCPS Parent/Student Handbook.